Cornish Pilot Gig Association

CPGA Trustee -Role Profile

We are looking for a volunteer with **financial services skills and experience** to join our Board of Trustees who identify with the principles and mission of the CPGA and share our values. The Trustee role is voluntary and so it is not a paid position, however reasonable expenses for travel and subsistence can be reimbursed.

Purpose

The Charities Act 2011 defines charity trustees as the people responsible under the charity's governing document for controlling the administration and management of the Charity. The CPGA refers to this group as the Board of Trustees.

Our trustees are responsible for the overall governance and strategic direction of the CPGA, developing its aims, objectives and goals in accordance with legal and regulatory guidelines. The Trustees carry out business on behalf of the CPGA.

Background

The Cornish Pilot Gig Association is responsible for the management and development of the sport of Cornish Pilot Gig rowing. We are committed to upholding the specification and heritage of the Cornish Pilot Gig.

Due to the rapid growth of the sport much of our current work is with our clubs. We currently look after 90 member clubs supporting in excess of 5000 active rowing members, plus at least 4000 additional social rowers. We also maintain the racing rules for the sport of Cornish Pilot Gig racing and manage a calendar of over 25 regattas.

The sport is continuing to grow in popularity and we enjoy welcoming new rowers and clubs to our community. We are developing activities and resources to help individuals and communities get the most out of Cornish Pilot Gig rowing and are excited for the future of the sport.

We have a number of core principles which inform the way we operate and communicate. They are the basis of our aspirations for the future and our respect for the past.

Our mission is to uphold and enable the specification, heritage and rowing of the Cornish Pilot Gig.

Our vision is the effective governance of a thriving traditional sport by optimising enjoyment, well-being and performance.

Our values are:

- Authentic – Cornish culture and living traditions find expression in the Cornish Pilot Gig and every aspect of the sport.
- Community – Warm and inclusive ethos welcomes one and all.
- Professional – Commitment to safety, equity, welfare and rigorous standards.

Desired Attributes

Professional accountancy qualification (ACA, ACCA, CIMA or equivalent) and proven experience in financial management.

Responsibilities

Our Trustees are expected to:

- Act in the CPGA's best interest and with reasonable care and skill
- Ensure that the organisation pursues its stated charitable objectives in accordance with the Strategic Plan 2022 - 2027 and ensures that there is a common understanding of this by trustees, staff and associated personnel.
- Ensure that operational plans and budgets support the vision and strategy.
- Ensure that the views of stakeholders (individual members, member organisations, healthcare professionals, staff and volunteers) are regularly sought and considered.
- Ensure there is regular review of the external environment for changes that might affect the organisation (political, financial, demographic, competitive, partnerships, alliances).
- Ensure that the organisation complies with its constitution, charity law, company law and any other relevant legislation or regulations.
- Ensure that the organisation applies its resources exclusively in pursuance of its charitable objects.
- Ensure that the organisation defines its goals and evaluates performance against agreed targets.
- Uphold the good name and values of the organisation and does not engage publicly in conversations that may defame the reputation of the CPGA.
- Ensure the effective and efficient administration of the organisation, including having appropriate policies and procedures in place.
- Ensure the financial stability of the organisation.
- Protect and manage the property of the organisation and ensure the proper investment of its funds.
- Give serious consideration to procuring external professional advice on any matter that presents a material risk to the charity that is beyond the established risk management process, or where the trustees could be perceived to be in breach of their duties.
- Ensure that the organisation acts in accordance with employment law and exercises a duty of care to its employees.
- Ensure that the major risks to the organisation are regularly identified and reviewed and that systems are in place to mitigate or minimise these risks.

- Ensure that the organisation has a governance structure that is appropriate to a charity of its size/complexity, stage of development, and its charitable objects, and reflects the diversity of its stakeholders.
- Ensure that the board regularly reviews the governance structure and its own performance against an agreed programme.
- Ensure that the board regularly reviews its own training needs and creates an expectation of continuous professional development throughout the organisation.
- Ensure that trustees have an agreed code of conduct and comply with it, and that there are mechanisms for the removal of trustees who do not abide by the principles stated therein.

In order to achieve this, the requirement of the role is:

- To attend Trustee meetings
- To attend events including Championships and General Meetings
- Be an ambassador for the sport
- Monitor and evaluate the CPGA financial activities
- Monitor and evaluate the CPGA performance against its strategy, plus other legal responsibilities
- Lead any relevant working groups or projects as required
- Ensure there is a good, positive working environment for employees and volunteers (with a strong commitment to equality, inclusion and diversity).

Eligibility

The law places certain restrictions on becoming a charity trustee. For example, you cannot be under the age of 18, previously been removed from trusteeship of a charity by a Court or the Charity Commission, disqualified under the Company Director's Disqualification Act 1986, or been convicted of an offence involving deception or dishonesty (unless the conviction is spent). Any potential conflicts of interest should be declared at the point of application. If you are in any doubt about your eligibility, visit the Charity Commission website at The Charity Commission - GOV.UK (www.gov.uk).

Terms Of Service

All terms of office are for at least two years, and there is scope for a trustee to serve for more than one term of office, as per the terms set out in the constitution.
The Trustee role is voluntary and so it is not a paid position, however reasonable expenses for travel and subsistence can be reimbursed.

Application Process

If you are interested in this role, please email hello@cpga.co.uk with a covering letter detailing the following:

- Full Name
- Club *(if applicable)*
- Location
- Gig rowing background *(if applicable)*

- Professional background (if applicable)
- I'm interested in this role because….
- I will bring to this role…
- Conflicts of interest
- Any other relevant information

The deadline for applications is 27th November 2026. Each email will be acknowledged.

The current trustees of the CPGA will review all applications and carry out the relevant checks, answering any questions.

Successful applicants will progress to a vote by our full member clubs at an Annual General Meeting during January 2027.

If you would like to find out more about the process or the role, please email hello@cpga.co.uk.